

Structured observation of communication exchanges

A = Advanced (9-10) – B = Intermediate (7-8) – C = Essential (6) – D = Minimum (5)

INDICATORS	DESCRIPTORS	LEVELS
1. Postural adaptation ability	The student is sitting quiet and looks at the speaker.	A
	The student assumes a position of closeness and listening.	B
	The student takes a position of closeness and listening, but must be encouraged to maintain it.	C
	The student should be invited not to look elsewhere, to speak with the speaker and not to do other things.	D
2. Active listening skills	The student shows signs of interest and participation by nods and facial expressions. He comments with consistency.	A
	The student looks at the speaker.	B
	The student looks at the speaker, but does not always nod and rarely asks for clarification.	C
	The student shows little interest in what their classmates say. He asks questions or makes speeches that are not relevant.	D
3. Ability to adapt the way of expressing oneself to different communicative situations	The student uses an appropriate tone of voice. He uses specific terms and clearly explains the necessary information.	A
	The student tries to adapt the tone of voice. He uses a correct vocabulary.	B
	The student tries to adapt the tone of voice. He uses a narrow lexicon, explicits only some information, not always the indispensable ones.	C
	The student uses an inadequate tone of voice. His speeches are not clear: he uses generic terms, he also provides unnecessary information.	D
4. Ability to interact in the group	The student participates in communication exchanges alternating listening and speaking. He is addressed directly to the interlocutor for clarifications.	A
	The student participates in communication exchanges alternating listening and speaking. He tries to ask consistent questions.	B
	The student does not interrupt the partner. He participates in communication.	C
	The student interrupts the partner, often talking about things not related to the topic. He has difficulties in speaking and rarely asks questions related to the topic.	D

Observation grid for listening

Student	He / she looks at the speaker	The body is oriented towards the speaker	He / she is sitting quiet	He / she makes nods or other signs of contact	He / she asks questions and makes positive comments
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Observation grid for speech

Student	He / she alternates moments of listening and speaking	He / she orients himself towards the interlocutor and looks at him / her when he / she speaks	He / she uses an appropriate tone of voice	He / she uses an appropriate language	He / she says clear and understandable sentences	He / she answers the questions clearly
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						